

# 2D MLG COMMAND INSPECTOR GENERAL COMPLAINT FORM

CASE#

DATE RECEIVED

### PRIVACY ACT STATEMENT

Information contained on this form is maintained under the Systems of Records Notice N05041-1 Inspector General (IG) Records (July 01, 2011, 76 FR 38643). **AUTHORITY:** 10 U.S.C. § 5014, Office of the Secretary of the Navy; 10 U.S.C. § 5020, Naval Inspector General: details; duties; SECNAVINST 5430.57 series, Mission and Functions of the Naval Inspector General; SECNAVINST 5370.5 series, DON Hotline Program; and E.O. 9397 (SSN), as amended. **PURPOSES:** To determine the facts and circumstances surrounding allegations or complaints against Department of the Navy personnel and/or Navy/Marine Corps activities and to present findings, conclusions and recommendations developed from investigations and other inquiries to the Secretary of the Navy, Chief of Naval Operations, Commandant of the Marine Corps, or other appropriate Commanders. **ROUTINE USES:** In addition to those disclosures generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. § 552a(b)(3) as they appear in the DoD 'Blanket Routine Uses'. **DISCLOSURE:** Voluntary. However, if the individual does not furnish the information requested, processing the complaint may be delayed or impaired.

### SECTION I – YOUR INFORMATION

Do you wish to remain anonymous? (If yes, <b>DO NOT</b> identify yourself below.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	If you do not wish to remain anonymous, do you want confidentiality? (We will make every effort to protect your identity from disclosure; however, we cannot guarantee confidentiality since disclosure may be required during an investigation or in the course of corrective action.)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Are you willing to be interviewed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you previously or do you intend to contact a DoD Inspector General or any U.S. Congressperson's office concerning this complaint?  If so, who? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Name (Last, First, Middle Initial)</b>	<b>Grade/Rank</b>	<b>EDIPI</b>	<b>Unit/Organization</b>
<b>Street/Mailing Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>E-Mail</b>	<b>Home Phone Number</b>	<b>Mobile Phone Number</b>	<b>Work Phone Number</b>

### SECTION II – ALLEGATION/COMPLAINT DETAILS (USE THIS SECTION TO CLEARLY DESCRIBE YOUR COMPLAINT)

**Subject(s):** Who performed the alleged wrongdoing? Include everyone's full names, rank/pay grades, and duty station/place of employment.

Name (Last, First, Middle Initial)	Grade/Rank/Relationship	Unit/Duty Station/Place of Employment

**Witness(es):** Who saw the wrongdoing being committed?

Name (Last, First, Middle Initial)	Grade/Rank/Relationship	Unit/Duty Station/Place of Employment

**What did the subject(s) do or fail to do that was wrong?**

**What rule, regulation or law do you think the subject(s) violated?**

**When did the incident(s) occur? (Provide dates and times or "Early 2002," etc.)**

**Where did the incident(s) take place? What location, command, etc.?**

**Why do you think the incident(s) took place?**

**How have you tried to resolve the problem? Have you contacted your chain of command or EOA? Have you tried to resolve the complaint using an established process such as the Board for Corrections of Naval Records, Informal Resolution System, or legal system?**

What do you want the CIG to do?

Is there any additional information that you would like to provide?

**SECTION III – SIGNATURE/ACKNOWLEDGMENT**

I certify that all of the statements made in this allegation/complaint are true, complete, and correct, to the best of my knowledge. I understand that a false statement or concealment of a material fact is a criminal offense (18 U.S.C. § 1001; Inspector General Act of 1978, as amended, § 7).

Signature or Acknowledgment

Date

**SECTION IV - WAYS TO SUBMIT**

This form is provided for individuals to provide an outline of information that the CIG requires to conduct an analysis of a complaint. The complaint can be sent to the 2d MLG Command Inspector General by e-mail: [2d\\_mlg\\_inspector\\_g-7@usmc.mil](mailto:2d_mlg_inspector_g-7@usmc.mil); FAX: (910) 450-8339; mail: Commanding General (Command Inspector General), PSC BOX 20002, Camp Lejeune, NC 28542-0002; or delivered in person at Building 333, H Street, Marine Corps Base, Camp Lejeune. If you have any questions or need further information, call (910) 451-1711 or visit the 2d MLG Command Inspector General's website at <http://www.2ndmlg.marines.mil/For-The-Marines/Command-Inspector-General/>.